Duck Corps Team Lead Position Description

What is Duck Corps?

On our campus, there is an eminent value of coming together to accomplish what matters to us. We believe that students at the University of Oregon are uniquely positioned to use their passion, talents, and energy to work alongside organizations doing important work in our community. Duck Corps is one avenue to continue these efforts, allowing students to take their commitment, interests and leadership out of the classroom and into the community.

As a part of the Holden Center’s community engagement programming, Duck Corps exists to engage students in sustained service throughout Eugene and Springfield. On small teams, students participate in weekly, hands-on service projects that build community, encourage reflective engagement, and contribute positively to our community beyond campus.

Qualities of a Remarkable Applicant

- **Passionate**: You care about learning with the community about what matters and making a positive impact.
- **Committed**: You are able to commit to leading a team each term for the 2016-17 academic year.
- **Inquisitive**: You are willing to learn from the experience and expertise of the community partner, your team members, and the community you’re serving.
- **Reflective**: You are willing to explore how your perceptions of the world shape your ideas, values, and actions.
- **Collaborative**: You encourage an atmosphere of partnership and working together.
- **Communicative**: You communicate needs, ideas, and updates on behalf of your team to the community partner and the Holden Center in an effective and timely manner.
- **Time Manager**: You demonstrate organizational skills and the ability to independently manage time and tasks. You are in good academic standing with a GPA of 2.5 or higher. Involvement as a Duck Corps team lead will not inhibit your ability to stay on top of your classwork and other responsibilities, nor will other commitments impede on your team lead responsibilities.
- **Experienced (preferred)**: Prior participation in Duck Corps as a team member and/or prior participation in one or more National Days of Service hosted by the Holden Center.

Responsibilities

- Serve as a liaison between the Holden Center, the community partner, and your team
- Manage logistics for a weekly service project each term (weeks 2-9): recording attendance, overseeing transportation, and communicating with the Holden Center
- Build community among your team members and with the community partner organization
- Assist with facilitating all termly member orientations
- Lead group reflections to increase team members’ understanding about the community need and how service is used to address it
- If necessary, be willing to become van-certified and drive a university-owned vehicle
Time Commitment

- Commit to a full year of participation
- Full day orientation (week 1 of fall term)
- 1-2 hour training sessions (week 1 of winter and spring terms)
- Weekly service (1-3 hours per week plus transportation time)
- Weekly attendance and participation report (submit online)
- 1 hour member orientation (week 2, termly)
- 1-2 hour education and celebration events (termly)

Student Learning Outcomes and Resume-Builders

- Increase your knowledge of community needs and reflect on the role your service plays
- Increase your understanding of successful, authentic partnerships
- Build skills in group facilitation, relationship management, and leading discussions
- Identify, articulate, and apply your strengths
- Enhance your communication skills